**Behaviour and Discipline in Schools**

**(Department for Education – January 2016)**

It is strongly recommended that any employee of Supply Personnel will research each school’s own behaviour policy prior to arrival at the school. We understand this will not always be possible with applicants carrying out daily supply, so we have outlined below our expectations:

* Staff should work together to ensure that the safeguarding and child protection of everyone in your care;
* You will follow the school’s procedures and guidelines;
* Promote good behaviour, self-discipline and respect;
* Prevent bullying;
* Ensure that pupils complete assigned work;

**Physical Contact – (Use of physical contact in Schools 2013)**

It is not illegal to touch a pupil however; we strongly recommend that this is avoided.

There are occasions when physical contact, other than reasonable force, with a pupil is proper and necessary.

**Examples of where touching a pupil might be proper or necessary:**

• Holding the hand of the child at the front/back of the line when going to assembly or when walking together around the school;

• When comforting a distressed pupil;

• When a pupil is being congratulated or praised;

• To demonstrate how to use a musical instrument;

• To demonstrate exercises or techniques during PE lessons or sports coaching; and

• To give first aid.

We recommend that:

* You avoid being left alone with any pupil
* You report any issues immediately to a senior member of staff, and a member of staff of Supply Personnel
* Document the event, the time and date and pass on this information immediately. For more help and advice click in this link <https://www.gov.uk/government/publications/use-of-reasonable-force-in-schools>

It is strongly recommended that you complete the courses in which Supply Personnel have given you access too, to ensure the safeguarding of children.